

SAND HILL RIVER WATERSHED DISTRICT

September 3, 2013

Attendance: Chairman Stuart Christian called the September 3, 2013 meeting to order at 8:00 AM at the District Office. Other managers present were Scott Balstad, Bill Brekke, Roger Hanson, and Phillip Swenson. Two staff members were present: Daniel Wilkens – Administrator and April Swenby – Administrative Assistant. Others in attendance were Zach Herman – Houston Engineering, Jeff Langan – Houston Engineering, Bill Downs – Landowner, and Joyce Downs – Landowner.

1. **Budget Hearing:** The budget hearing was called to order at 8:30 am by Chairman Stuart Christian. Chairman Christian opened the hearing for discussion. No one came forward with any comments or questions on the budget as advertised. The budget was presented as follows:

Income	
INTEREST INCOME	4,000.00
REIMBURSED EXPENSE	10,000.00
TAX LEVY INCOME	<u>202,000.00</u>
Total Income	216,000.00
Expense	
CAPITAL IMPROVEMENTS	15,000.00
WEB-SITE	1,000.00
BUILDING MAINTENANCE/OCCUPANCY	30,000.00
COMPUTER EXPENSE	5,000.00
DUES-MEMBERSHIP	1,500.00
EDUCATION	5,000.00
MANAGER EXPENSE	13,000.00
OFFICE OPERATIONS	13,000.00
PAYROLL EXPENSES	95,000.00
PAYROLL TAXES	9,500.00
PROF SERVICES	18,000.00
PROJECT TEAM	<u>10,000.00</u>
Total Expense	216,000.00

A **Motion** was made by Manager Brekke to approve the budget as advertised, **Seconded** by Manager Hanson, **Carried**. The budget meeting was adjourned and the regular monthly meeting was reconvened at 8:40 am. Manager Balstad has requested that a comparison budget be shown in the future and that the budget be sent out with the agenda.

2. **Approval of the Agenda:** A **Motion** was made by Manager Brekke to approve the agenda as presented, **Seconded** by Manager Hanson, **Carried**.
3. **Minutes:** A **Motion** was made by Manager Balstad to approve the minutes from August 6, 2013, **Seconded** by Manager Brekke, **Carried**.
4. **Treasurer's Report:** A **Motion** was made by Manager Hanson to approve the treasurer's report for August, **Seconded** by Manager Brekke, **Carried**.

The managers reviewed their expense reports and reported on activities for the month. A **Motion** was made by Manager Balstad to approve and pay bills, with the exception of the SWCD balances which are listed for informational purposes only, **Seconded** by Manager Brekke, **Carried**. For further reference, copies of the bills

approved are attached hereto in the Treasurer's Report.

5. Engineer's Report

Expanded Distributed Detention Strategy: Zach Herman discussed the efforts to develop comprehensive plans for expanded distributed detention strategies throughout the Red River Basin. These planning efforts establish benefit to local damage centers as well as reduction in contribution on the Red River main stem. Planning efforts are largely funded through the RRWMB for Watershed Districts contributing to the MN portion of the Red River Basin and by the North Dakota Joint Red River Water Resources District and the North Dakota State Water Commission for sub watersheds within the ND portion of the Red River Basin. A synopsis was given to summarize the methodology and outcomes of the Sand Hill River Watershed District Expanded Distribution Detention Strategy, funded by the RRWMB. The strategy identifies flood water detention locations aimed at meeting peak flow and volume reduction goals specified in the Red River Basin Commission's Long Term Flood Solutions Basin wide Flow Reduction Strategy Report. The plan sets forth a strategy that would alleviate the flood risk throughout the basin by reducing the flood volume enough to provide a 20% peak flow reduction on the Red River main stem.

The Expanded Distributed Detention Strategy identifies locations where a sufficient volume of runoff could be detained on the landscape. Peak flow and volume reduction goals specified for the Sand Hill River watershed are 35% and 21 %, respectively. Selected detention locations generally correlate to topography that allows three to four inches of gated runoff storage across a contributing area of twenty square miles or more. In total, eight locations were identified as part of the study. These locations provide a total gated storage capacity of approximately 63,600 acres feet or 4.0 inches, across 300 square miles.

The strategy will help fulfill the criteria for completing environmental review and permitting issues by demonstrating a Purpose and Need and provide a range of alternatives subject to detailed analysis. The alternatives considered were Garden Slough, Bear Park Dam, Winger Dam, and Upper Winger Dam.

Reiner Contracting Dispute: Anderson and Bottrell and Reiner's attorney could not reach negotiations on an arbitrator, thus it has now turned into a lawsuit.

Project # 24: Work on main outlet channel is almost complete.

Nielsville Ring dike: The final engineers report is complete and Jerry Bents will present it in October. We are waiting for word on funding as funding has not yet been confirmed.

Climax Ring Dike: Homes are not yet moved off of their foundation. Also waiting for funding commitment.

Vesledahl Meeting: A summary was given to the managers highlighting the meeting held on August 1. The meeting was held to identify issues and solutions associated with the project. Another meeting will be scheduled in 6 weeks to discuss the progress.

6. Dan's Monthly Report

Project Team: The project team is currently suspended.

RRWMB: The RRWMB met in Ada. Meeting highlights were given to the managers.

RRBC Commission: The RRBC Commission will meet September 4 and 5 in Fargo.

Futuristic Planning Meeting: Swenby will be meeting with the SWCD in September.

Mike Skaug Dike: A dike was built across a drain on his property. The district would like to meet with him in October to discuss alternatives to avoid water issues to neighboring properties. Wilkens will draft a letter to Skaug and Doug Lenz (neighboring property) asking them to meet with the managers in October.

Doug Tschosik well: When the local farmer irrigates, his well slows/stops. Manager Hanson will let Tschosik know that the DNR regulates irrigation and will give him the appropriate contact information.

7. Other Business:

Public Relations: The managers reviewed possible public relations items. No new information was brought before the board.

8. Permits: Several permits were brought before the board. A **Motion** by Manager Balstad to approve the following five permits, **Seconded** by Manager Swenson, **Carried**. Additional information was given on the Fosston permit, but it still did not indicate a culvert size. Manager Balstad suggested not signing a permit from the City of Fosston until the culvert size is known.

- 2013-21 - Jeff and Jason Voeller – Vineland Twp., Section Number 26, Install 5 inlet pipes to ditch # 90
- 2013-22 - Richard Kriewald – Bejou Twp., Section Number 5, Install water and sediment control basin project.
- 2013-23 - Marvin Mattson - Garfield Twp., Section Number 8, Construct a new ditch to drain yard.
- 2013-24 - Craig Engelstad - Liberty Twp., Section 15, Install Culvert for a crossing.
- 2013-25 - Loren Sanderson - Onstad Twp., Section Number 32, Replace and extend culvert in Twp. road.

9. Adjournment: The next regular meeting of the SHRWD will be at 8:00 AM on Tuesday, October 1, 2013. As there was no further business to come before the board, a **Motion** was made by Manager Brekke to adjourn the meeting at 10:51 A.M., **Seconded** by Manager Balstad, **Carried**.

April Swenby, Administrative Assistant

Bill Brekke, Secretary